



*To improve the quality of life and economic well-being of our communities by enhancing our human and natural resources through education and involvement in response to the needs in our Region.*

**MID-SOUTH RC&D MISSION STATEMENT**

# Grant Policy

**Reviewed and Board Approved: March 7, 2023**

*The Mid-South RC&D Board of Directors has established this grant policy as its process for the adoption of grants and the requirements of grantees.*

**Requirements:**

- Directly impacts one or more Counties in the Mid-South RC&D Council Region
- Addresses unmet needs in the Mid-South RC&D Council Region
- Makes long-lasting economic impact in the communities
- Aligns with the Mid-South RC&D Mission Statement  
*("To improve the quality of life and economic well-being of our communities by enhancing our human and natural resources through education and involvement in response to the needs in our Region.")*
- Adheres to the approved project priorities as set forth by the Board of Directors of the Mid-South RC&D Council

**Counties Served:** Autauga, Bullock, Butler, Elmore, Lee, Lowndes, Macon, Montgomery

**Eligibility:** Must be a registered 501c3 non-profit organization or unit or sub-unit of government.

**Grant Amount Request Range:** \$5,000 - \$25,000

**Restrictions:**

- Operational/Administration phases of established programs
- Salaries or expected operational cost
- Endowment campaigns
- Religious organizations for religious purposes
- Individuals directly
- Development or public relations activities (e.g., literature, videos, etc.)
- Purchase of land/real property
- Post-event or after-the-fact situations
- Internal consumable Items (e.g., Food, T-Shirts, Internet Service, Travel/Trips, Advertisements, etc.)
- Internal Labor Fees

**Adoption Process & Grantee Requirements:**

- The grant cycle is open from April 1 through June 30 of each year
- Grant applications are reviewed by staff for completion and accuracy
- Grant applications meeting all requirements are sent to the appropriate County Committees for ranking
- The ranking spreadsheet is returned to the Program Manager and Executive Director in preparation for Board approval
- Grant applications are approved at the Board of Directors meeting in August
- Award notifications are announced in September
- The mandatory orientation meeting for grantees takes place in September with the overview and execution of the Cooperative Agreement.
- All projects may begin no earlier than October 1 and not before a fully executed Cooperative Agreement has been completed.
- Grantees must complete and submit Quarterly Project Status Reports by the indicated deadline
- To close out the grant, grantees are required to follow the guidelines as set forth in their Cooperative Agreement
- If Grantees do not meet the guidelines of the Cooperative Agreement and cannot close out the grant, their funds will be reallocated by the Board of Directors.
- If the budget necessitates upgrades, a budget revision request must be submitted to the staff for written approval from the Executive Director.

**Disqualifications:**

- Grantees who failed to close out their previous project due to the lack of communication with staff, not following guidelines as set forth in the Cooperative Agreement, etc., must sit out for a minimum of 2 years before Mid-South RC&D will consider funding the organization again. This does not apply to grantees who surrender their grant funds for reasons beyond their control.
- Grantees who have received funding for the same project for 2 years must sit out 1 year before they can apply again.

\*\*The Mid-South RC&D Board reserves the right to review/approve exceptions to this policy on a case-by-case basis.